

# SHARE

STATE OF NEW MEXICO  
DEPARTMENT OF FINANCE AND ADMINISTRATION

## Warrant/Voucher Information Sheet

625

VENDOR #

DATE 07/12/2012

Payee

\$ 655.00



Fund / Agency

000 66500

Document Number

AP 00301102

B4R

COD3

B4RCOD3

State of New Mexico  
Voucher Batch Report  
BusinessUnit 66500 Department of Health  
Vouchers with Final Agency Approval But Not Yet Reviewed/Approved By DFA/FCD  
AsofDate 07/06/2012

40

Voucher	Vchr	VchrLineDescr	Distr	Account	Fund	VendorName	1099	Accounting Period	PurchaseOrder	Invoice Number	Total Amount
Number	Line	Line#		Description			WithHold	Year	Month		
00301102	1	IS Meals & Lodging	1	542200	Employee I/S Meals & L	06101	MCGRATH BR-001	2012	06	0000089573 McGrath, B. 6.25	655.00
										Total For Voucher	655.00

NRS

RECEIVED  
2012 JUL -9 AM 11:00  
DFA  
FINANCIAL CONTROL

AGENCY NAME New Mexico Department of Health

**STATE OF NEW MEXICO  
ITEMIZED SCHEDULE  
OF TRAVEL EXPENSES**

PAGE 2

DATE 6/25/12

AGENCY CODE 66500

VOUCHER NUMBER 00301102

NAME <b>Brad McGrath</b>	CAR LICENSE NUMBER <b>GS02222</b>	POST OF DUTY <b>Roswell</b>	PROPOSED (ADVANCE VOUCHER) <input type="checkbox"/>
SOCIAL SECURITY NUMBER [REDACTED]	MODEL <b>Ford</b>	RESIDENCE <b>Roswell</b>	ACTUAL (RECOUPMENT VOUCHER) <input checked="" type="checkbox"/>
NORMAL WORK DAY <b>8am</b> TO <b>5pm</b>	YEAR <b>2011</b>		

DATE	TIME SHOW AM OR PM		CHARACTER OF EXPENDITURES ENTER DESTINATION, NATURE, OF OFFICIAL BUSINESS, PARTY CONTACTED AND MISCELLANEOUS	ODOMETER READINGS		AMOUNTS			
	DEPARTURE	ARRIVAL		ENTER START AND FINISH	NO OF MILES	MILEAGE	PER DIEM	MISCELLANEOUS	TOTALS
6/25/12	6:00am		Depart Roswell to Las Cruces to attend meeting with Cabinet Secretary Overnight				85.00	•	85.00
6/26/12			Depart Las Cruces to Santa fe to meet with Secretary and OFM staff Overnight-Santa Fe rates apply*				135.00	•	135.00
6/27/12			Overnight Overnight-Santa Fe rates apply*				135.00	•	135.00
6/28/12			Overnight Overnight-Santa Fe rates apply*				135.00	•	135.00
6/29/12			Overnight Overnight-Santa Fe rates apply*				135.00	•	135.00
6/30/12		7:00pm	Depart Santa Fe to Roswell Partial day per diem-13.0 hrs				30.00	•	30.00

PER DIEM IS BASED ON (CHECK ONE)

ACTUAL ☐

APPROVED RATES ☒

I certify that any payment sought on this voucher does not include  
reimbursement for alcoholic beverages. I further certify that no further  
payment will be sought for the travel/training covered by this voucher.

Employee Signature

Date

TOTALS

655.00

655.00

Advance Amount  
@ 80%

Adjusted  
Reimbursement

☒ Check here if this claim is in compliance with the Nonroutine Reassignment provisions  
of the DFA regulations Governing the PerDiem and Mileage Act.

I, **Brad McGrath**

do solemnly swear that the above claim for reimbursement is just and true in all respects and complies with the  
DFA Regulations Governing the Per Diem and Mileage Act.

PAYEE SIGN HERE

☒ *[Signature]* 6/25/12

06:44:21.97  
10/5/12 04:38

[Summary](#) | [Invoice Information](#) | **[Payments](#)** | [Voucher Attributes](#) | [Error Summary](#)

**Business Unit:** 66500  
**Voucher ID:** 00301102  
**Voucher Style:** Regular

**Invoice Number:** McGrath, B. 6.25-6.30.12  
**Invoice Date:** 06/27/2012  
**Total:** 655.00

**Vendor:** MCGRATH, BRADLEY K  
OFFICE OF FACILITIES MANAGEMENT  
SANTA FE, NM 87502

**\*Pay Terms:** Pay Now  [Schedule Payments](#)

**Payment Information**[Find](#) | [View All](#) First  1 of 1  Last 

**Scheduled Payment:** 1

**\*Remit to:**   

**Location:** 001 


**\*Address:** 1 

MCGRATH, BRADLEY K  
OFFICE OF FACILITIES MANAGEMENT  
1190 S ST FRANCIS DR SUITE N-3059  
SANTA FE, NM 87502

**Gross Amount:** 655.00 USD

**Discount:** 0.00 USD **Discount Denied**

[Late Charge](#)

**Scheduled Due:** 07/05/2012 

**Net Due:** 06/27/2012


**Discount Due:**

**Accounting Date:**

**Payment Method**

**\*Bank:** WFB10 

**\*Account:** B 

**\*Method:** CHK  Check

**Message:**

Message will appear on remittance advice.


**Pay Group:** 

**\*Handling:** RE 

**\*Netting:** N 

[Messages](#)



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Business Unit: 66500

Invoice Number: McGrath, B. 6.25-6.30.12

Voucher ID: 00301102

Invoice Date: 06/27/2012

Voucher Style: Regular

Total: 655.00

## Voucher Processing

☒ Post Voucher☐ Close Voucher☒ Revalue Voucher☐ Delete Voucher


## Accounting Instructions

\*Accounting Template: STANDARD Account At: Gross 

## Match Action



\*Status: Ready ☐ Pay UnMatched Voucher

## Transaction Currency

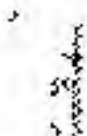
\*Source: Tables \*Currency: USD Rate Type: CRRNT 

Exchange Rate: 1.00000000

## Voucher Approval

\*Approval: Specify at this Level Business Process: PROCESS\_VOUCHERS Approval Rule Set: Payment Approval Rule Set 1 

## Self Billing Invoice

\*SBI Num Option: Group Vouchers (Auto-Nur 

SBI Number:

## Prepayment

Prepayment Reference:

☐ Automatically Apply Prepayment☐ Postpone Withholding

## Letter of Credit

Letter of Credit ID:



## Tax Group